

802.1 Plenary - 11/2008

Opening Agenda

Security issues

- **Please wear your badge** when in the meeting areas of the hotel
- This will help the hotel security staff to improve the general security of the meeting rooms
- **PCs HAVE BEEN STOLEN** at previous meetings – **DO NOT** assume that meeting areas are secure

Hotel network

- Attendees staying at the Hyatt can access the hotel network using
 - Username - IEEE
 - Password - Dallas

802.1 officers etc

■ Officers

- Chair: Tony Jeffree
- Vice Chair: Paul Congdon
- Recording Secretary: Michael Wright
- Security TG Chair: Mick Seaman
- Interworking TG Chair: Steve Haddock
- AV Bridging TG Chair: Michael Johas Teener
- Data Center Bridging TG Chair: Pat Thaler
- Maintenance of website: John Messenger
- Maintenance of Email exploder: Hal Keen

■ Website

- <http://www.ieee802.org/1/>
- Username: p8021 Password: go_wildcats

Administrative stuff – Upload area

- Website – New Upload area

- The new file upload facility can be accessed from the filenaming conventions page at:

- <http://ieee802.org/1/filenaming.html>

Membership

- Voting membership
 - Current 802.1 membership rules:
 - A *session* is (the whole of) an Interim or Plenary during which 802.1 meets. A *meeting* is a subset of a session; i.e., a contiguous time period during the session when the WG meets. 802.1 considers meetings to be ½ day in duration.
 - To gain membership: Attend 2 plenaries in the span of the four most recent plenaries (one interim can be substituted) **and** inform the Chair of your intention to become a voter. Membership is then gained at the start of the next plenary attended
 - To maintain membership: Attend 2 out of the last 4 plenaries (one interim can be substituted) , and respond to 2 out of 3 most recent WG/TG ballots
 - **Attendance is as per the on-line signup system:**
<https://murphy.events.ieee.org/imat/attendance/index>
 - **If you need assistance with the use of the signup system see the help desk**
 - **Signup must be 75% of meetings during a session in order to count.**
 - **Affiliation must be declared in order for attendance to be recorded (see later slides).**
 - Signing up for a meeting declares that you have (or will have) attended during the majority of the allotted time for that ½ day meeting. Hence, at sessions where more than one WG meets, signing up at two parallel meetings is **not** valid.
- Voting rights are properly regarded as an obligation, not a privilege!

Membership contd...

- If you don't sign in, then you won't get credit for being in the meeting.
- This may result in you not getting membership as quickly as you could.
- **So, if you care about getting/keeping your vote, make sure that you sign in every morning and afternoon that you are present in the meeting.**

Affiliation (1)

- **From the IEEE-SA Standards Board Operations Manual:**

5.3.3.1 Disclosure of affiliation

Each participant's affiliation shall be disclosed at any working group or project meeting. The chair or the chairs delegate shall inform the meeting of the requirement for disclosure of affiliation (see 5.2.1.5 of the IEEE-SA Standards Board Bylaws). This shall be via a sign-in (e.g., sign-in sheet, electronic sign-in, verbal disclosure, or electronic communication) that provides for disclosure of employer and any other affiliation, a reminder of the definition of affiliation, and possible penalties for non-compliance.

Whenever an individual is aware that the ownership of his or her employer or other affiliation may be material to the process, or when the Sponsor or the IEEE-SA Standards Board requests, that individual shall also declare the "ultimate parent entity" of their affiliation. The ultimate parent entity is an entity that directly or indirectly, through one or more intermediaries, controls the entity identified as the individual's affiliation. For the purposes of this definition, the term "control" and its derivatives, with respect to for-profit entities, means the legal, beneficial or equitable ownership, directly or indirectly, of more than fifty percent (50%) of the capital stock (or other ownership interest, if not a corporation) of an entity ordinarily having voting rights.

"Control" and its derivatives, with respect to nonprofit entities, means the power to elect or appoint more than fifty percent (50%) of the Board of Directors of an entity. The minutes of each working group or project meeting shall record a list of attendees and the disclosed affiliation of each attendee.

5.3.3.2 False or misleading disclosure

A meeting attendee who fails to disclose affiliation shall not accrue any membership rights, including rights of or towards voting membership, until such disclosures have been made. The chair shall review the adequacy of disclosures. Failure to disclose affiliation, or materially false or misleading disclosure of affiliation, shall result in loss of membership privileges and may also result in loss of other participation privileges within the IEEE-SA for such participants and any affiliated entities.

The Sponsor of the project shall, when appropriate, review the adequacy of disclosures and, if deemed inadequate, may direct corrective action(s). In the absence of effective corrective action(s) by the Sponsor, the IEEE-SA Standards Board may impose further corrective action(s).

Affiliation (2)

- **From the IEEE-SA Standards Board Bylaws:**

5.2.1.5 Disclosure of affiliation

Every member and participant in a working group, Sponsor ballot, or other standards development activity shall disclose his or her affiliation. An individual is deemed "affiliated" with any individual or entity that has been, or will be, financially or materially supporting that individual's participation in a particular IEEE standards activity. This includes, but is not limited to, his or her employer and any individual or entity that has or will have, either directly or indirectly, requested, paid for, or otherwise sponsored his or her participation. Failure to disclose every such affiliation may result in complete or partial loss of rights to participate in IEEE-SA activities. An individual is not excused from compliance with this policy by reason of any claim of a conflicting obligation (whether contractual or otherwise) that prohibits disclosure of affiliation. A person who believes that a participant's disclosure is materially incomplete or incorrect should report that fact to the Secretary of the IEEE-SA Standards Board and the appropriate Sponsor(s).

The following are 802.1 voters:

Aboul-Magd, Osama	Goetz, Franz	Menuchery, Menucher	Seaman, Michael
Alon, Zehavit	GOFF, YANNICK LE	Messenger, John	Seto, Koichiro
Bestler, Caitlin	Gray, Eric,	Mohan, Dinesh	Shah, Himanshu
Bialkowski, Jan	Grewal, Karanvir,	Mora, Matthew	Shenoy, Ravi
Boatright, Rob	Gunther, Craig	Nolish, Kevin	Sprecher, Nurit
Bonnamy, Jean-Michel	Gusat, Mitch	Ohta, Hiroshi	Stanton, Kevin B
Bottorff, Paul	Haddock, Stephen	Olsen, David	Sultan, Robert A
Brandner, Rudolf	Hausauer, Brian	Pannell, Don	Suzuki, Muneyoshi
Carlson, Craig W	Hazarika, Asif	Parsons, Glenn	Swallow, George
Chao, Frank	Insler, Romain	Patton, Ken	Takacs, Attila
Cherukuri, Rao	Jeffree, Anthony	Pelissier, Joseph	Tallet, Francois
Cheung, Taesik	Karandikar, Abhay	Peterson, David	Teener, Michael Johas
Congdon, Paul	Kashyap, Prakash	Porat, Hayim	Terry, John
Conta, Alex	Keen, Hal	Pritikin, Max	Thaler, Patricia
Crupnicoff, Diego	Kilcrease, Keti	Rajagopal, Ananda	Thorp, Oliver
Desanti, Claudio	Kim, Yongbum	Randall, Karen	Tuck, Fred
Dunbar, Linda	Klein, Philippe	Roden, Robert	Vissers, Maarten
Elbakoury, Hesham M	Ko, Mike	Roeck, Guenter	Wadekar, Manoj
Elie-Dit-Cosaque David ,	Kondapalli, Raghu R	Roese, Josef	Wang, Yan
Farkas, Janos	Kwan, Bruce	Romascanu, Dan	Weis , Brian
Fedyk, Donald	Laihonen, Kari	Roth, Moran	Wijnen, Bert
Feng, Felix Feifei	Mace, Gael	Rouyer, Jessy V	Winkel, Ludwig
Finn, Norman	Mack-Crane, Ben	Sajassi, Ali	Wright, Michael D
Frazier, Robert	Martin, David	Salowey, Joseph	Wu, Chien-Hsien
Fuller, John	Martinotti, Riccardo	Saltsidis, Panagiotis	Young, Ken
Garner, Geoffrey	Mascitto, Marco	Sathe, Satish	Zorn, Glen
Ghanwani, Anoop	McGuire, Alan	Sauer, John	

The following have become voting members if they are here this week:

Bjorkman, Bill
Cheng, Weiying
Ding, Zhemin
Ganon, Edna
Kreifeldt, Rick
Kumar, Vinod
Lerer, Michael
Sharma, Suman

Access to 802.XX websites/reflectors

- As per established 802 EC decisions, there should be no restriction placed on access to websites and email reflectors owned by other WGs
- Some WGs allow the 802.1 username/password to be used on their websites
- For others, a request to the WG Chair should produce the desired result.
- IF YOU DON'T GET A SENSIBLE RESPONSE FROM THE RELEVANT WG CHAIR, LET ME KNOW.

802.1 WG and TG operation

- Consensus process; the ultimate test of consensus is the vote taken on a WG draft
- Votes are not taken in Task Group or Interim meetings
- 802.1 WG Plenary meetings are used to take any “formal” votes
- Most technical issues are resolved through Task Group ballots, prior to the formal Working Group ballot; i.e., we conduct the WG ballot only when we think we’re nearly done
- Voting membership is NOT a pre-requisite to participate in TG or WG ballots
- Focus is on technical progress, not studying/applying RR
- Offline discussions are essential in achieving consensus

TG, WG, and Sponsor ballots

- Task Group Ballots:
 - Anyone can respond and vote (although voting members are obliged to do so)
 - Asks the question: “Is this draft complete and ready for Working Group Ballot?”
- Working Group Ballots:
 - Anyone can respond
 - Only voting members are able to (and are obliged to) vote
 - Asks the question: “Is this draft complete and ready for Sponsor Ballot?”
- Sponsor Ballots:
 - External review process
 - Only members of the balloting group can participate
 - To join the various balloting pools, you need to visit the IEEE website (pointer on the 802.1 website)

Instructions for the WG Chair

The IEEE-SA strongly recommends that at each WG meeting the chair or a designee:

- Show slides #1 through #4 of this presentation
- Advise the WG attendees that:
 - The IEEE's patent policy is consistent with the ANSI patent policy and is described in Clause 6 of the *IEEE-SA Standards Board Bylaws*;
 - Early identification of patent claims which may be essential for the use of standards under development is strongly encouraged;
 - There may be Essential Patent Claims of which the IEEE is not aware. Additionally, neither the IEEE, the WG, nor the WG chair can ensure the accuracy or completeness of any assurance or whether any such assurance is, in fact, of a Patent Claim that is essential for the use of the standard under development.
- Instruct the WG Secretary to record in the minutes of the relevant WG meeting:
 - That the foregoing information was provided and that slides 1 through 4 (and this slide 0, if applicable) were shown;
 - That the chair or designee provided an opportunity for participants to identify patent claim(s)/patent application claim(s) and/or the holder of patent claim(s)/patent application claim(s) of which the participant is personally aware and that may be essential for the use of that standard
 - Any responses that were given, specifically the patent claim(s)/patent application claim(s) and/or the holder of the patent claim(s)/patent application claim(s) that were identified (if any) and by whom.
- The WG Chair shall ensure that a request is made to any identified holders of potential essential patent claim(s) to complete and submit a Letter of Assurance.
- It is recommended that the WG chair review the guidance in *IEEE-SA Standards Board Operations Manual* 6.3.5 and in FAQs 12 and 12a on inclusion of potential Essential Patent Claims by incorporation or by reference.

Note: **WG** includes Working Groups, Task Groups, and other standards-developing committees with a PAR approved by the IEEE-SA Standards Board.

(Optional to be shown)

Participants, Patents, and Duty to Inform

All participants in this meeting have certain obligations under the IEEE-SA Patent Policy. Participants:

- “Shall inform the IEEE (or cause the IEEE to be informed)” of the identity of each “holder of any potential Essential Patent Claims of which they are personally aware” if the claims are owned or controlled by the participant or the entity the participant is from, employed by, or otherwise represents
 - “Personal awareness” means that the participant “is personally aware that the holder may have a potential Essential Patent Claim,” even if the participant is not personally aware of the specific patents or patent claims
- “Should inform the IEEE (or cause the IEEE to be informed)” of the identity of “any other holders of such potential Essential Patent Claims” (that is, third parties that are not affiliated with the participant, with the participant’s employer, or with anyone else that the participant is from or otherwise represents)
- The above does not apply if the patent claim is already the subject of an Accepted Letter of Assurance that applies to the proposed standard(s) under consideration by this group

Quoted text excerpted from IEEE-SA Standards Board Bylaws subclause 6.2

- Early identification of holders of potential Essential Patent Claims is strongly encouraged
- No duty to perform a patent search

Patent Related Links

All participants should be familiar with their obligations under the IEEE-SA Policies & Procedures for standards development.

Patent Policy is stated in these sources:

IEEE-SA Standards Boards Bylaws

<http://standards.ieee.org/guides/bylaws/sect6-7.html#6>

IEEE-SA Standards Board Operations Manual

<http://standards.ieee.org/guides/opman/sect6.html#6.3>

Material about the patent policy is available at

<http://standards.ieee.org/board/pat/pat-material.html>

If you have questions, contact the IEEE-SA Standards Board Patent Committee Administrator at patcom@ieee.org or visit <http://standards.ieee.org/board/pat/index.html>

This slide set is available at <http://standards.ieee.org/board/pat/pat-slideset.ppt>

Call for Potentially Essential Patents

- If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance:
 - Either speak up now or
 - Provide the chair of this group with the identity of the holder(s) of any and all such claims as soon as possible or
 - Cause an LOA to be submitted

Other Guidelines for IEEE WG

Meetings

- **All IEEE-SA standards meetings shall be conducted in compliance with all applicable laws, including antitrust and competition laws.**
 - **Don't discuss the interpretation, validity, or essentiality of patents/patent claims.**
 - **Don't discuss specific license rates, terms, or conditions.**
 - Relative costs, including licensing costs of essential patent claims, of different technical approaches may be discussed in standards development meetings.
 - Technical considerations remain primary focus
 - **Don't discuss or engage in the fixing of product prices, allocation of customers, or division of sales markets.**
 - **Don't discuss the status or substance of ongoing or threatened litigation.**
 - **Don't be silent if inappropriate topics are discussed ... do formally object.**

See *IEEE-SA Standards Board Operations Manual*, clause 5.3.10 and “Promoting Competition and Innovation: What You Need to Know about the IEEE Standards Association's Antitrust and Competition Policy” for more details.

Task Group Patent policy announcements

- TG Chairs please note:
 - At the start of each TG meeting, TG Chair needs to perform the Call for Patents as per the previous slides.
 - During the rest of the week, please announce each morning that the meeting is subject to the Patents Policy as read and displayed at the opening of the TG meeting. If there are any responses to the call, minute it.
 - Point attendees at the PatCom website for details of the policy:

<http://standards.ieee.org/board/pat/index.html>

and for the slide set:

<http://standards.ieee.org/board/pat/pat-slideset.ppt>

Use of audio/video recording devices & other techno toys

- **Per 2006 SA ops manual:**
 - **No use may be made of audio or video recording devices to record the proceedings in any 802 meetings without the express knowledge and agreement of all participants in the meeting.**
 - **Any members of the press are required to announce their presence**
- Participants are reminded that mobile phones should be adjusted to the “off” or “silent mode” setting.
Use of either of these settings would be a considerable courtesy to the speaker and members of the audience.

Presentation materials

- **Copyright statements or privacy/confidentiality statements of any kind SHALL NOT APPEAR on any contributions to 802, either in emails or in presentation material**
- Power Point bloat
 - At these meetings external bandwidth is not free
 - Please consider this when developing presentations
 - Corporate logos, graphic backgrounds, lots of clip art, etc. occupy lots of megabytes & generally do not convey any content that helps us to make technical progress
 - A comparison: Current 802.1Q-REV plus AD is a mere 2.8 megs; some recent presentations have been of comparable or greater size (but smaller in content by a couple of orders of magnitude!)
 - I will reserve the right in future to refuse circulation of materials that I consider to be excessive in this regard

Future interim meetings

- Jan 2009:
 - 12th-15th New Orleans, joint with 802.3
- May 2009:
 - Pittsburgh Pen 18th-21st
- September 2009:
 - Tunisia Sept 21-24 sponsored by the Arab ICT Organization (AICTO) (followed by Sept 24-25 - IEEE/ITU joint workshop on Carrier Ethernet and Sept 28 - Oct 9 - ITU-T SG15 plenary)

Interim meetings - location

- Balance between NA/NNA locations?
- Attendance issues with meeting locations?

Exec report

- New standards approved: 802.1AX, 802.11y
- 802.5 standards withdrawn
- Copyright: draft policy out to ballot at SB. Gist is that by participating, whoever owns any copyright material that you contribute has agreed that it can be used in the project(s) you contribute it for.
- PatCom FAQ under development.
- Various PARs up for approval this week from .3, .11, .15, .20, .21
- 802 Task Force meeting weds 1-3, topics: attendance tool, strategic plan, IEEE/IEC partnership, Ombudsman, Copyright policy, communication policy, RAC
- Treasurer's report: Operating reserve will be up to 1.18M by the end of the session. Increasing by 130K per meeting. ~1200 attendees. Future budget ad-hoc weds 3-4
- NNA meetings – ad hoc weds 4-5
 - Inspected Geneva and Singapore sites; completing budgets
 - Detail published to EC Tues PM
 - Motion for March 2011 meeting Friday EC meeting
- 802.5 disbanded
- 802 asset transfer approved (networking equipment etc)
- No tutorials, but dominance discussion Tues 6:30-8

Exec report

- JTC1/SC6: Chinese will try to standardise WAPI as a stand-alone standard. 802.3 no longer to submit to ISO.
- P&P activities: Updated version (split into P&P and Ops Manual) – approval vote Friday EC; becomes current once AudCom approves.
- Concensus/dominance: discussion Tues 6:30-8 PM
- Use of “white space” – ad hoc 7-8pm Monday
- Plenary meeting organization: 8-9pm Crocket
- Attendance tracking tool update: all WGs except .17 now using the tool. Ad hoc Tues 12-1
- EU green practice: EU is developing a “code of conduct on energy consumption of broadband equipment” (public document). Directives also being developed.
- <Executive session topics – not reported>
- Reminder – Upon government request, the IEEE makes available all IEEE 802 documents, including password protected EC/WG/TAG documents and archives.

IEEE Standards Process Training

- Ever find the process here confusing?
 - Why do we have study groups?
 - What's a PAR?
 - How do you get your standard approved?
- Need a quick refresher on the process?
- Help is at hand:
 - Free on line training at:
<http://iee802.org/training.htm>
- Learn or review the IEEE Standards process in 3 hours or less.

Liaisons

- We have received the following liaisons:
 - Request from TRILL WG to review their document.
 - How?
 - Timescales (early 2009 – before March)
 - Request from IS-IS WG for joint design team to look at IS-IS issues. Who?
 - MEF – problem with 802.1aj
- Joint meetings with 802.11
 - Weds/Thurs 8-10 with AVB TG
 - ?Tuesday with .11 Architecture group?
- Any others?

802.1 interpretation requests

- 802.1ah (L2GP): Proposal made by Mick as part of the RFI
- 802.1Q (MST Region definition)
- Hope to have response that we can agree on Thursday?

TG Minutes

- ...are needed; TG stuckees please forward them to me
- ...are NOT intended to be a blow-by-blow account of a meeting
- ...ARE intended to record presentations, discussion topics, and what was decided (i.e., motions, but these get done in the closing Plenary).

802.1AB-REV

- New draft circulated – work in progress
- Almost ready for recirc ballot
- Need feedback from MIB experts on question posed to the list

TG agendas

“Virtual Bridging”

- Paul Congdon - "Virtual Ethernet Port Aggregation (VEPA)"
- Joe Pelissier "VNTag"